



ART OF DERMATOLOGY
MEDICAL • SURGICAL • COSMETIC

ART OF DERMATOLOGY CREDIT CARD ON FILE POLICY

In an effort to be an environmentally responsible practice and streamline our payment processes, our practice implements a “Credit Card On File” or CCOF policy.

- o All patients must have a valid credit card on file with Art of Dermatology PLLC. Credit cards are stored securely in a PCI (payment card industry) compliant payment gateway.
- o By signing this document, you understand the following sequence of events:
 - o Your bill will be submitted to insurance.
 - o You will receive an email invoice with an itemized receipt detailing the portion of your bill for which you are responsible (any outstanding balance).
 - o By signing this document, you authorize Art of Dermatology PLLC to charge your credit card on file for any outstanding balance within 7 days of receiving this invoice.
 - o If you would like to make other arrangements for payment, please follow the detailed instructions included on your email invoice, or contact our office directly.
 - o All co-payments, co-insurances and cosmetic services must be paid for in full at the time of service. No refunds will be issued under any circumstances.